Bratton Clovelly Parish Council

*Clerk to the Council: Rachel Ward •* Crane Cottage, Germansweek, Beaworthy, Devon EX21 5B

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**To: Members of Bratton Clovelly Parish Council:**

You are duly summoned to attend the Ordinary Parish Council Meeting (no.232) to commence at 7:30pm on Wednesday 9th April 2025 in the School Room

If you wish your comments to be taken into account but cannot attend please send them to the Clerk, by email if possible, to arrive by 5pm on 9th April 2025

**Public Participation Session:** There will be a 15 minute open session, for residents to raise issues and questions for future consideration or to give views to the Parish Council on issues on this agenda. Additional public time may be added at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

Rachel Ward, Clerk to the Council

Friday 4th April 2025

**Chairman to remind participants that this meeting may be recorded.**

**Public Participation:** Restricted to 15 mins in total.

1. **Apologies:** To receive apologies and to approve reasons for absence
2. **Declaration of Interest:**
	* 1. Register of Interests: Councillors are reminded of the need to keep their register of interests up to date.
		2. To declare any personal interests in items on the agenda and their nature.
		3. To declare any pecuniary interests in items on the agenda and their nature, (Councillors with pecuniary interests must leave the room for the relevant items).
3. **Planning:**
	1. Applications: Reference: 0883/22/FUL Proposal: The erection of 10 houses (including 4 affordable houses for local residents); the provision of new access, road and associated landscaping (Resubmission of 2847/19/FUL) Site Address: Land North of The Old Rectory, Bratton Clovelly, Okehampton, EX20 4LA
	2. For Noting only – **0715/25/AGR** Location Address: South Reed Farm Bratton Clovelly EX20 4JJ, Application to determine if prior approval is required for a proposed greenhouse measuring 15m (L) x 15m (B) x 3.5m height to ridge

**0780/25/ARC** Location Address, Land At Sx 445 910, East of West Headson Farm, Bratton Clovelly, Application for approval of details reserved by condition 5 (Surface Water Drainage) of planning consent 3384/20/FUL

**0781/25/ARC** Location Address, Land At Sx 445 910, East of West Headson Farm, Bratton Clovelly, Application for approval of details reserved by condition 5 (Surface Water Drainage) of planning consent 2295/20/FUL

* 1. For updates – None
	2. Housing drop in event – update proposed date is 11/04/25
1. **Agree and sign minutes: -** from the Parish Council Meeting 230 held on 12th February and 231 held on 12th March 2025
2. **Report from WDBC: (Cllr Mott/Southcott) sent via email**
3. **Dog bins and payments for collection: (Cllr Jellyman update)**
4. **Finance:**
	1. Receive up-to-date report on finances from RFO (Clerk) Year end
	2. Insurance update: (Clerk)
	3. Appoint the internal auditor: The clerk proposes Maggie Dennis – recommended by Inwardleigh PC at a cost of £75 ( budgeted £60 but this has increased)
	4. To note the payments listed:

WDBC Dog bin emptying £390.00 (from 24/25 budget) increased from £3.06 to £5 per collection

DALC Annual fee £189.75

TEEC planning £28.80

Note increased Data protection fee £47 (includes £5 reduction for paying by DD)

Clerk’s salary and HMRC Payments –£332.15 for 4th March 2025 to 3rd April 2025

1. **P3:** update (Cllr Braidwood)
2. **Diversion signs:** (Cllr May)
3. **Playground:** update (Cllr Bowyer) and signage
4. **Police liaison:** (Cllr Huggins)
5. **Roads and ditches:** (Cllr Huggins)
6. **Annual parish Meeting date and Annual Parish Council meeting Date**: Decide on a date (14th May)
7. **PHMC Report:** (Cllr Gilbert)
8. **General updates**:
9. **Items for next agenda:**
10. **Date of next meeting:** 14th May 2025 7:30pm in the School Room